



## Transitional Employment Checklist

Along with checking the below qualifying indicators for Transitional Employment, a full work history is required in KANSASWORKS.com along with their resume and thorough case note describing the justification for Transitional Employment. **Please note the client must be unemployed to qualify.**

-----**Transitional Jobs--Required Barriers (Check Only 1)**-----

- ☐ Have been unemployed for 27 weeks or longer
- ☐ Were unemployed at least 27 of the past 52 weeks
- ☐ Have held three or more jobs in the past 52 weeks

-----**Work Experience--Additional Barriers**-----

- ☐ Never Employed
- ☐ Terminated from last employment
- ☐ Displaced Homemaker
- ☐ Classroom trained but no work history
- ☐ Migrant Seasonal Farm Worker
- ☐ Has a disability that is a significant barrier to employment
- ☐ TANF recipient (or in previous 6 months)
- ☐ Low income Veteran (1<sup>st</sup> Priority Level)

or **Written Justification**

---

---

---

---

---

Applicant Signature

Date

---

Career Advisor Signature

Date

---

Career Advisor Supervisor Signature

Date