



Executive Team Meeting
November 6, 2017 at 3:00 p.m.
Conference Call
MINUTES

Executive Team Members Present: Gary Mattson, Ron Marrone, Gabe Pfefferkorn, Rob Roberts, Megan Vohs

Excused Absent: Mike Wolownik

Board Staff Present: Leanne Kehres, Irene Brenon

Call to order – Ron Marrone

Update on the One-Stop Operator RFP – The Executive Director provided an update on the status of the One-Stop Operator RFP process.

NOFA's transfer requests: A motion was made by Megan Vohs to transfer \$130, 000 from FY17 DW Program Funds to FY17 Adult Program Funds. Seconded by Gabe Pfefferkorn. All votes Aye. Motion carried.

A motion was made by Gabe Pfefferkorn to transfer \$134, 000 from PY16 In-School Youth Program Funds to PY16 Out-of School Youth Program Funds. Seconded by Gary Matson. All votes Aye. Motion carried.

Policies on CEOB Agenda – The Executive Director let the Executive Team know that the CEO Board would be reviewing and voting on the following Policies:

- Appointment Process for the LWDB Board
- Board Member Conference Attendance and Reimbursement Policy

Policies on LWDB Agenda – The Executive Director let the Executive Team know that the following policies had been updated and were on the agenda for the LWDB training and on the consent agenda for the LWDB November Board Meeting.

- Audit, Audit Resolution and Debt Collection Policy
- Complaint and Grievance Procedures Policy
- Equal Opportunity Policy
- Equal Access Policy
- Personnel, Code of Conduct and Ethics

➤ Adjournment